

Belle Plaine, Iowa  
March 20, 2019 Meeting Minutes

A regular meeting of the Belle Plaine Community School District Board of Education was held on Wednesday, March 20, 2019 at 6:45 p.m. in the board room at Longfellow Elementary, Belle Plaine.

Members Present: Marie Stratford, Brad Cook,  
Valerie Coffman, Rima Johnson, Mike Bachelder

Members Absent: None

Administration Present: Chad Straight

Administration Absent: Heather Coover, Todd Werner

Board Secretary Present: Stacey Kolars

Visitors Present: Interested Patrons

Press Representative: None

The meeting was called to order by President Stratford at 6:45 p.m.

### **AGENDA**

Motion Cook, second Bachelder to approve the agenda. All voted, "aye." Motion carried.

### **DELEGATIONS**

Julie Mantz addressed the board requesting to speak to Business Item #1-Employment of Personnel, specifically the Activities Director position.

### **CONSENT AGENDA ITEMS**

The consent agenda items were considered. There was motion by Cook second by Coffman to approve the consent agenda items. All voted, "aye." Motion carried. The consent agenda items that were approved are listed below:

1. Approval of the minutes of the February 20, 2019 regular meeting, the March 4, 2019 special board meeting.
2. Approval of bills, payroll, financial statements.
3. Personnel/Business Items:  
Acceptance of Resignations-there were no resignations.

## **REPORTS**

Elementary Principal, Coover and Secondary Principal, Werner reported on the following:

- Parent/Teacher Conferences
- End of the third quarter-March 29
- Kindergarten Round-up-March 29 from 8:30 a.m.-10:30 a.m.
- Professional Development
- Congratulations-Catherine Kratoska, State Speech and Jazz Band-State qualifiers

## **SUPERINTENDENT'S REPORT**

Superintendent Straight reported on the following:

- the Voucher bill being proposed. Contacting your Legislators could have an impact on that not being passed

## **COMMUNICATIONS**

There were no communications

## **BUSINESS ITEMS**

### 1. Approval of the Employment of Personnel:

Superintendent Straight recommended the board approve the following personnel:

Mark Tegeler-Activity director

- Scott Nilles-weight room coordinator and weight room sponsor
- Stacy DeFauw-4.5 hour food service position
- Betty Hanzelka-2 hour food service position
- Sabrina Lovell-3 hour food service position
- Mark Tegeler-7/8 TLC Instructional Coach
- Katie Stull-1/8 TLC Instructional Coach (pending her acceptance of the position offered)
- Holly Vido-full-time Instructional Coach

There was motion by Cook, second by Bachelder to approve the approval of personnel recommended by Superintendent Straight. Three voted, "aye;" Johnson abstained, Coffman voted, "nay." Motion carried.

### 2. Action/Discussion on Bid for Cafeteria and Classroom Remodel-

Superintendent Straight informed the board that one bid had been received for the cafeteria and high school classroom remodel project at the bid opening on March 7. The bid was from Garling Construction and was for \$392,700.

Superintendent Straight explained that after the bid opening the architects went through the bid line-by-line with the estimator from Garling and two areas were higher in their numbers. One was the clouds in the ceiling . Another was in the electrical part of job. Garlings made changes to the architect's specs in those two areas to lower the cost of the project. A second bid with altered specs was then submitted by Garling Construction for \$334,500.

President Stratford and Superintendent Straight had a telephone conference and discussion with the architect and reported the architect's recommendation was to reject both bids and rebid the project next January, 2020 with a base bid for the project with alternate amounts for upgrades above base for different lighting fixtures, wood ceiling detailing, etc.

President Stratford and Superintendent Straight asked the board to reconsider whether we want to continue to include doing the floors in the art room and the consumer science rooms. When the board discussed adding the floors of those rooms to the project Superintendent Straight's original recommendation was "no" but he was willing to follow the decision of the board to include them.

Superintendent Straight recommended the board:

- do the asbestos abatement in the Ag. class room and the cafeteria according to our contract with them excluding abatement in the art and consumer science rooms. Have the required air quality report done. Leave the floors in the cafeteria and ag room cement.
- reject both of the bids from Garling Construction
- review the furniture part of the bid with architect and bring it back to determine if we will approve the bids or reject them
- instruct the architect to set up a bid letting in early January, 2020, with a base bid and alternates per their recommendations with the art room and consumer science room floors taken out of project specs.

There was motion by Cook, second by Bachelder to approve all of Superintendent Straight's recommendation. All voted, "aye." Motion carried.

3. Establishment of Date, Time and Location for a Hearing on the 2019-2020 Budget and the 2018-2019 Budget Amendment and Authorization to Publish the Required Budget Information-  
There was motion by Coffman, second by Johnson to set the public hearing dates for the 2019-2020 budget, and the 2018-2019 budget amendment for Wednesday, April 10, 2019 at 6:45 pm in the Belle Plaine Board Room. All voted, “aye.” Motion carried.
4. Discussion and/or Action Regarding Date of April Board of Education Meeting-  
There was motion by Coffman, second by Cook to move the date of the April Board of Education Meeting to Wednesday, April 10, 2019 at 6:45 p.m. All voted, “aye.” Motion carried.
5. Approval of Summer Driver’s Education Program, Costs and Salaries-  
Superintendent Straight recommended the board approve a summer driver’s education program with a per student (in-district) cost of \$300.00, the current rate. Superintendent Straight also recommended the board approve salary increases for the driver’s education instructors to \$29.00 per hour. There was motion by Bachelder, second by Coffman to approve the driver’s education program for the 2018-2019 year, keeping the current per student rate at \$300.00 and approving the instructor’s salary rate at \$29.00 per hour. All voted, “aye.” Motion carried.
6. Action/Discussion of the Issuance of Diplomas for the Class of 2019-  
There was motion by Cook, second by Coffman to approve the issuance of diplomas for the Class of 2019 pending their individual completion of the graduation requirements. All voted, “aye.” Motion carried.
7. Approve Summer Bus Transportation Agreement with City-  
Parks and Recreation Director, Stew Timm submitted a proposal to the board for a summer bus route, as it has in previous years, that would transport children from surrounding areas to the pool during the summer months for swimming lessons in exchange for the school being able to use of the pool like we have in the past. After review, there was motion by Johnson, second by Coffman to approve the summer bus transportation agreement with the City. All voted, “aye.” Motion carried.

8. Establish Date, Time and Location for Hearing on 2019-2020 Calendar-

There was motion by Cook, second by Johnson to approve the date for the public hearing regarding the 2019-2020 school year calendar to take place on Wednesday, April 10, 2019 at 6:45 p.m. in the Belle Plaine board room. All voted, "aye." Motion carried.

9. Action/Discussion on Insurance Benefits for 2019-2020-

Superintendent Straight presented information to the board regarding increases in insurance rates for those employees that would be receiving insurance benefits for the 2019-2020 school year. Superintendent Straight recommended the following increases:

Teachers hired prior to 2016-2017-\$10,500

Teachers hired after 2016-2017 (single insurance rate)-\$8,782

Teamsters (non-certified)-12 month, 11 month and 9 month

- \$8,872-12 month employees on the school's insurance plan
- \$7,684-12 month employees not taking the school's insurance plan, and 11 month and 9 month employees taking the school's insurance plan
- \$5,964-9 month employees not taking the insurance plan.

Superintendent/Principals-\$24,000

Business Manager-\$22,800

Superintendent's Secretary-\$9,672.17

Salary Supervisors:

Food Service Director, Maintenance Director, Transportation Director-\$9,494

There was motion by Cook, second by Bachelder to approve the increases for insurance benefits for the 2019-2020 year. All voted, "aye." Motion carried

10. Approval of the Agreement with Belle Plaine Education Association-

Superintendent Straight informed the board that he and members of the board negotiations team met with the Belle Plaine Education Association and a tentative one year agreement was reached pending board approval for:

1. Increase generator base pay by \$100 to \$30,750.
2. Allow step movement.
3. Allow lane movement based on education
4. One time total payment of \$30,931.88 of TSS to be divided using a base of \$650 per teacher indexed with the lane-one percentages on pay schedule based on education.

Payment of this one-time money will be in November. One-time money is for 2019-2020 only.

Not including the increase in insurance, this increase comes to 2.07%; with the increase in insurance, it comes to 2.53%.

Superintendent Straight thanked the Belle Plaine Education Association for being easy to work with and understanding the percentage of allowable growth for the 2019-2020 school year will only be 2.06%.

There was motion by Cook, second by Coffman to approve the agreement with the Belle Plaine Education Association for the 2019-2020 year. All voted, "aye." Motion carried.

11. Approval of Agreement with the Teamsters-

Superintendent Straight informed the board that he and members of the board negotiations team met with Teamsters and a tentative one year agreement pending board approval was reached with the Teamsters for the 2019-2020 that included:

- Freeze starting pay
- Increase base wage per position by \$.30 per hour

Without insurance, the increase was 1.87%; with insurance increase the total package increase was 2.71% There was motion by Coffman, second by Cook to approve the agreement with the Teamsters for the 2019-2020 school year. All voted, "aye." Motion carried.

12. Approval of Issuance of Teacher and Extracurricular Contract for the 2019-2020 Year-

Superintendent Straight recommended the approval of the issuance of the teacher and extra-curricular contracts for the 2019-2020 school year. There was motion by Bachelder, second by Cook to approve Superintendent Straight's recommendation. All voted, "aye." Motion carried.

13. Approval of the Issuance of Teamster Contracts for 2019-2020-

Superintendent Straight recommended the approval of the issuance of the Teamster Contracts for 2019-2020. There was motion by Cook, second by Coffman to approve Superintendent Straight's recommendation. All voted, "aye." Motion carried.

14. Action/Discussion on Raises/Employee Contracts for Food Service Employees, Superintendent Secretary, Transportation Personnel, Food Service Director, Maintenance Director for 2019-2020-

Superintendent Straight recommended approving a total package increase of 2.53% for this group. There was motion by Cook, second by Coffman to approve a total package increase of 2.53% for the food service personnel, superintendent secretary, transportation personnel, food service director and maintenance

director, as well as the issuance of contracts for this group. All voted, “aye.”  
Motion carried.

15. Action/Discussion on 2019-2020 Raises/Employment Contracts for Principals,  
Business Manager, Activity Director-

Superintendent Straight recommended total package increases of 2.53% for the Principals and Business Manager. There will be no increase for the Activity Director position; it will remain at the same rate as the current year. There was motion by Cook, second by Johnson to approve the 2.53% total package increase for the Principals, and Business Manager, and to approve the issuance of contracts for the Principals, Business Manager and Activity Director. All voted, “aye.” Motion carried.

16. Action/Discussion on FAST Data-

Elementary Principal, Heather Coover presented the results of the FAST testing data for grades PK-6. No action was taken on this item.

There was motion by Cook, second by Bachelder to adjourn the meeting at 7:56 p.m.  
All voted, “aye.” Motion carried.

Marie Stratford  
President

Stacey Kolars  
Board Secretary